



Pasco Emergency Business Grant

The Pasco Economic Development Council (Pasco EDC) has partnered with Pasco County to provide a RELIEF grant to small businesses impacted by COVID-19 brought to you by Penny for Pasco. The Pasco Emergency Business Grant is an emergency grant up to the amount of \$5,000 to support small businesses and the local Pasco County economy.

This emergency grant is expected to provide support to 400 Pasco County small businesses. The goal of the grant program is to help offset the temporary loss of revenue and help keep small businesses open after this global pandemic.

Eligibility

Small businesses located in Pasco County with up to 25 employees. This program provides grants (not loans) up to the amount of \$5,000 to eligible businesses.

Ineligible Businesses

- Cannot be engaged in any illegal activity (as defined by Federal guidelines)
- No principal of the business is delinquent on child support obligations
- Business does not present live performances of a prurient sexual nature or derive directly or indirectly more than de minimis gross revenue through the sale of products or services, or the presentation of any depictions or displays, of a prurient sexual nature
- Business does not derive more than one-third of gross annual revenue from legal gambling activities

Applicant Criteria

- Pasco registered business in operation as of March 1, 2020
- 1- 25 employees (Part-time and 1099 employees must be included)
- Business must have applied for Federal Disaster Loan Funding
- Business and business owner must be in good standing (i.e. no active judgements, liens, bankruptcies, arbitration settlements requiring withholding of funds, convicted felons, violation of court orders requiring holding of funds for child support, court costs or criminal victim reimbursement programs)

Eligible Grant Uses

This is a grant program, so no payback is required. However, funds can only be used for the approved eligible uses listed below. These funds may be considered taxable income, so please contact your financial advisor for guidance. The funds must be used to cover any of the eligible items during March, April, May or June 2020. *Proof of expenditures must be submitted during the compliance period.*

- Rent
- Mortgage
- Utilities
- Payroll





Application Requirements

- State of Florida business registration from the Florida Division of Corporation (showing the business is registered in Pasco County)
- Pasco County Business Tax Receipt
- Copy of Driver's License, state ID or passport
- Proof of application for Federal Disaster Loan Funding
- Full employee list as of March 1, 2020

Apply Online

These are limited funds that will be distributed on a first-submitted, eligible and approved application basis. Please submit your application online in its entirety.

There is no deadline to apply. The Pasco Emergency Business Grant has \$2 million available and applications will be accepted until funds are exhausted.

Grant Compliance

Grant recipients must submit supporting documentation and attend a 2-hour free REFOCUS workshop within six months as part of the compliance requirement. The workshop will be offered virtually several times per month.

Additional Questions and Answers

- 1. How is the employee count determined?**
The 1-25 employee count is determined by the total number of employees, which includes full time and part time employees, as well as 1099's.
- 2. I have multiple businesses, is there a cap to what I can receive?**
Yes. The cap is \$10,000.00 for two eligible businesses.
- 3. How do I find my active business registration?**
Search by "Entity Name" [here on SunBiz.org](http://www.sunbiz.org) (use full legal business name), select listing with "Active" Status, and attach most recent filing as a screenshot. If not required to register with Florida Division of Corporations, attach documentation showing the business meets all regulatory requirements from Pasco County.
- 4. How will I submit my documents to you?**
Clear legible scans, photos, and screen shots of the required documents can be uploaded.





5. What are the Federal loans I need to have applied for before I can apply for this grant?

Below are some of the popular loans that are currently available, if you have applied for a loan that is not listed please provide more information on the loan type, lender name, length of loan, etc.

Examples of loans: Paycheck Protection Program, Economic Injury Disaster Loan, Main Street Lending Program

6. Will my business be eligible to receive funds from the Federal CARES program if I receive funds from this program?

Yes. This is a grant program not a loan or other type of credit that requires repayment by the recipient. While certain Federal and State lending programs may have limitations regarding an applicant's access to credit elsewhere, the Pasco Emergency Business Grant is not a loan.

Please see pascoedc.com/COVID-19 for additional business resources.

7. Can non-profit organizations apply?

The Pasco Emergency Business Grant has not created an eligibility based on tax filing status. Both for profit and non-profits may apply but must meet program eligibility requirements.

8. Are homebased businesses eligible to apply?

Yes. At this time, homebased businesses are eligible as long as the funds are used for eligible items.

9. What if my business operates in Pasco County, but is foreign-owned?

Foreign-owned companies can apply as long as they are registered in Sunbiz as a Pasco business and meet all other qualifications.

10. What happens if I do not include all of the required documents when I submit my application?

Only submit your application when you are able to provide the required documents. Applications will only be considered when they are submitted in their entirety.

11. Can I apply in person or by mail?

No. The application must be completed online and submitted once you are able to provide all of the required documents.

12. What happens if I'm awarded this grant?

We will contact you to collect your U.S. based bank routing and account number and W9. The funds will be transferred directly into your business account.

